

**STAFF AUGMENTATION FOR
EMERGENCY OPERATIONAL SUPPORT**

BUREAU OF EMERGENCY MEDICAL SERVICES
OFFICE OF PUBLIC HEALTH
DEPARTMENT OF HEALTH AND HOSPITALS

RFP # 305PUR-DHHRFP-BEMSSTAFF-OPH

**Proposal Due Date/Time: August 29, 2011
4:00 pm CDT**

1. The proposal states that operational periods are established by the Director. Yet, personnel in each deliverable are paid hence expected to turn in a 12 hour work shift. Please confirm that all shifts will be 12 hours in duration.
 - a. The operational periods will be 12 hour time periods and at this time there are expected to be either 06:00 to 18:00 and 18:00 to 06:00 or 07:00 to 19:00 and 19:00 to 07:00
2. Please explain what equipment the contractor is expected to provide.
 - a. The contractor is expected to provide any specialized equipment needed for the contractor to function during the event: radios with contractor's frequencies, (for contractor's staff) lap top computers for field personnel to use during the event etc.
3. Please explain what communication system must be maintained during venue relocation?
 - a. Contractor must maintain line of communications (phone, radio, email) between the TOC and the DHH EOC and with operations in the field. Also, it is expected that all necessary communications with contractors' field personnel be maintained throughout the relocation. The BEMS staff will have their radios and go bags with laptop computers.
4. Does La. BEMS expect the creation of any additional forms by the contractor in addition to those listed in the RFP Appendix?
 - a. No.
5. Will the chosen contractor be provided the forms electronically to assist in prompt report generations?
 - a. Yes.

6. The RFP states that only one proposal is required for bidding on one or multiple deliverables. Please verify that one signed Certification Statement is required regardless of how many deliverables are being bid.
 - a. Each proposal submitted must contain a signed certification statement. For example if vendor A proposes for more than one deliverable and submits separate proposals they will have to submit a signed certification statement for each proposal.
7. In the Bus Triage Deliverable, what Field Triage protocol is mandated / used?
 - a. Currently the triage protocol used at the site is the START Triage system. For the purposes of the Bus Triaged patients, there will be a specific protocol for transportation triage that will be shared with the triage teams, by the physician in charge of the site (or the physician's representative).
8. Who provides Medical Control at the site?
 - a. The Medical Control Physician leader assigned for the event.